MINUTES

BOARD OF DIRECTORS MEETING

Sunday, September 23, 2012

9: 30 PM

YOTA Offices, Raleigh, NC

1. CALL TO ORDER – Wayne Shulby

2. ROLL CALL – Jim Riggs
   Board: Alan Pfau, Carl Labonge, David Olack, Kevin Thornton, Wayne Shulby, Joel Black, Jon Fox, Seth Maslowski, KB Burnette, Dave Marsh, Kathy McGee, Jim Riggs, John Roy, Rodney Sellars, Mike Brady, Paul Silver, Trish Martin, Bill Martin, Kevin Thornton,
   Visiting: Chris Kitchens, Lisa Olack, Colleen Gillian, John Gillian, Brandon Drawz

3. OFFICER REPORTS
   a. Secretary – Jim Riggs
      i. Minutes from last BOD Meeting
         Motion: BOD Meeting Minutes of August 2012 - APPROVED
   b. Membership – Jim Riggs (for Suzanne Heath)
      i. Membership statistics and summary
   c. Safety – Trish Martin
      i. Incident report
      ii. Notes from National Convention
         1. Pending changes to Safety Certification in 2013 combining CPR, First Aid, Coaches.
         2. Diving certifications required. Continued emphasis.
            a. Distribute notes to coaches and teams via website – Trish Martin
         3. Athlete Protection Program to be distributed to swimmers and parents.
            a. Distribute program notification to teams – Trish Martin
   d. Finance – Carl Labonge, Jon Fox
      i. Financial Updates: Balance Sheet, Profit/Loss Statement
         1. Travel funds dispersed in timely manner.
         2. Adjustments from Wells & Fargo account (less than 4 percent) for anticipated requirements for aligned annual fiscal year.
      ii. Budget 2013-2016
         1. Based on 2 to 4 percent growth through 2016.
         2. Budget to be proposed to the HOD.

4. OLD BUSINESS
   a. Athlete on Committees – Wayne Shulby
      i. Team Athlete Rep Status
         1. Limited response from teams. Need for athlete committee engagement.

.

2. Utilize Facebook page – Seth Maslowski, KB Burnette
3. Advisement from Senior Chair.

ii. Club responses

1. Limited response from teams.
    a. Additional reminder to teams – Wayne Shulby

b. Attendees to National Convention

i. Reimbursements have been distributed.

5. NEW BUSINESS

a. Combine Summer LC Age Group and Sr. Championships - Alan Pfau

i. Additional study recommended
ii. Task force to defined to evaluate

b. Meet organization: Championship Meets – John Roy, Rodney Sellars

i. Sr. LC Championship

1. Bids for meet on July 11-14 include:
    a. TAC (Cary)
    b. MCAC (Charlotte)
2. Preview options including:
    a. Joint meet format with another LSC
    b. NCS stipend to support
    c. Pending legislation at HOD to revise host team fee rates

ii. Sectional meets – Paul Silver

1. Potential date conflict with Nashville, TN site.
2. Continue to investigate options – Kathy McGee

c. Club excellence award program – Paul Silver

i. Program to incentivize performance
ii. Refer to Maryland LSC program
iii. Need to define approach and process, documented proposal for approval

d. Committee Descriptions – Wayne Shulby

i. Only four committees have responded to date
ii. Submit to General Chair, refer to previous email to committee chairs

e. Safe Sport Coordinator/Chair – Wayne Shulby

i. USAS requirement to be filled by the LSC, due January 2013

Motion: New Safe Sport position to be appointed by the NCS Board – APPROVED

Motion: Safe Sport Coordinator, Trish Martin appointment – APPROVED

f. Open water officials LSC certification program – Wayne Shulby

i. Recommended for adoption by the Officiating Committee

Motion: Adopt NCS Open Water Officials Certification process - APPROVED

g. Swim Standards – Mike Brady

i. Align with swim seasons. Clarification by host teams in sanction information.

Motion: Adopt policy to assign swim standards per 9/23/2012 – APPROVED

h. Board of Review

i. Elections even and odd year; align to bylaws

i. Meet Management Update

i. Deck changing restriction revision to “prohibited” with inclusion on the meet information per the sanction. Currently “strongly discouraged”.
ii. Referred to the Sanction Committee for inclusion to the sanction format.

.

j. Safe Sport Actions – Trish Martin
    i. Review and update LSC on guidelines for anti-bullying and electronic communication pending release of USAS model.
    ii. Informed consent will be required from NCS members. Timeline to be determined.

6. ADJOURNMENT
    a. Next NCS BOD Meeting immediately following Fall HOD, September 23, 2012.

7. REFERENCES
    a. Board of Director Meeting Minutes August, 2012 (posted on NCS website)
    b. Membership Statistics
    c. Report of Occurrences
    d. Financial Updates